



Department of Permitting Services  
255 Rockville Pike, 2<sup>nd</sup> Floor  
Rockville, MD 20850-4166  
Phone: 311 in Montgomery County or (240)777-0311  
<http://www.montgomerycountymd.gov/permittingservices>



## UTILITY CONSTRUCTION PERMIT APPLICATION

Within the Public Right of Way

Permit Number \_\_\_\_\_

### A. Applicant Information (Public Utility Company or Franchised Utility Companies Only)

Utility Company Name \_\_\_\_\_ Utility Plan ID Number \_\_\_\_\_

Mailing Address \_\_\_\_\_  
City State Zip Code

Main Contact Name \_\_\_\_\_

Cell Telephone \_\_\_\_\_ Work Telephone \_\_\_\_\_ Email \_\_\_\_\_

### B. Location of Work

Address or Location of Work \_\_\_\_\_  
City State Zip Code

Subdivision Name: \_\_\_\_\_

### C. Type of Work (Check All that Apply)

☐ New Construction ☐ Relocation/Replacement ☐ Abandonment ☐ Maintenance

### D. Description of Work (Check All that Apply)

- ☐ Under Roadway Work (Main Line) \_\_\_\_\_ Linear Feet
- ☐ Above Roadway Work (Main Line) \_\_\_\_\_ Linear Feet  
(no trenching)
- ☐ Aerial Work \_\_\_\_\_ Linear Feet
- ☐ Directional Boring \_\_\_\_\_ Linear Feet
- ☐ Test Pits/Soil Boring/Pavement Coring \_\_\_\_\_ Linear Feet
- ☐ House Service Connection

### E. Traffic Control Plan (Select One)

☐ Standard Traffic Control Plan ☐ \*Site Specific Traffic Management Plan (separate fee required)

**F. Additional Information**

- ☐ **Brick Paver Replacement and/or Restoration is Involved** (Additional Fee Required)
- ☐ **A Sidewalk Closure is Involved** (Requires Department of Transportation Approved Plan)

**Anticipated Start Date**\_\_\_\_\_ **Duration of Work** (in calendar days)\_\_\_\_\_

**G. Conditions of the Permit**

1. No permit shall be issued for construction unless the right of way has been acquired by the County or has been dedicated to public use and such acquisition or dedication has been recorded among the land records of Montgomery County. The permittee agrees to save harmless the County from all liability arising from the construction associated with this permit.
2. This permit is non-transferable. **ON SITE, THE COPY OF PERMIT(S), PLANS AND SPECIFICATIONS SHALL BE AVAILABLE AT ALL TIMES FOR INSPECTION** by duly authorized officials of Montgomery County.
3. Unless otherwise noted, this permit automatically expires 18 months from the date of its issuance unless extended in writing by the Director of the Department of Permitting Services. An extension is granted after a request is made in writing and the appropriate fees are paid prior to the expiration date of the permit.
4. All work performed under this permit shall comply with the current Montgomery County Specifications for Utility Construction Permit and the permit requirements, and/or directions which may be deemed necessary by Department of Permitting Services field inspector relating to the particular project. If the conditions of this permit are being violated, this permit is subject to revocation by the Director of the Department of Permitting Services.
5. If the Director of the Department of Permitting Services finds that the original plans, standards and specifications under which this permit is issued are inadequate or inappropriate for the particular project, s/he may require different or additional plans, standards and specifications and they shall thereafter, or modification thereof, become a part and condition of this permit.
6. Notify "Miss Utility" at 811 or 1-800-257-7777 prior to any excavation in the public right-of way. The relocation and/or adjustment of any public or private utility shall be the responsibility of the permittee prior to any construction authorized by this permit.
7. Coordinate the relocation and issues with any traffic control signs, parking meters or signalization devices with the MC DOT Division of Traffic and Parking Services, 311 or 240-777-0311.
8. Construction materials and equipment must not be stored or parked on the public right of way, unless otherwise noted as a condition of this permit. Proper precautions must be taken to keep existing roadways free of mud, debris and other obstructions.
9. Prior to the release of this permit, complete repair (restoration of all types of features in the right of way) shall be made of any and all damages done to the existing improvements in the public right of way caused by construction operations on this site. The final inspection shall be performed upon the permittee's request to close the permit.
10. If work entails a sidewalk closure in excess of one day, the applicant must post DPS approved sidewalk closure signage in accordance with County Council Bill 3-15.

Applicant agrees that the proposed construction will be performed in accordance with the conditions, which will be made a part of this permit when issued.

Authorized Representative's Signature

Print Name

Date